



PART 1: Overview of your service and activities

The purpose of these forms is to ensure your services and activities are listed on the **Informed Families section** of the FiND website in the appropriate areas and made accessible for families trying to find them.

This is part of **three documents** called the Local SEND Offer Services and Activities Forms, and includes:

- **Introduction:** Background to the Local Offer and Guidance Notes on completing the form ([go to document](#))
- **Part 1:** Overview of Service and Activities (this document)
- **Part 2:** Details of EACH of your service's activities ([go to document](#))

PERSON(S) COMPLETING THIS FORM		
Name	Christine Cordina	Maria Mehmet
Role	Joint Language Facility Coordinator	Joint Language Facility Coordinator
Org/Team	Churchfields Nursery and Language Facility	Churchfields Nursery and Language Facility
Email	admin.churchfields-inf@redbridge.gov.uk	admin.churchfields-inf@redbridge.gov.uk
Telephone	020 8505 5273	020 8505 5273
Date completed	23.03.16	23.03.16

On the table below, please give the **name** of the overarching service, list all **activities** provided, indicate the **Level(s) of Service*** for each activity, and use the **notes** box for important comments to FiND. An example (for Barnardos) is provided.

Name of main dept/team/service	Level of service			Notes
	Universal	Targetted	Specialist	
Indigo Project (Barnardos)		X		
Name of service(s) available	Universal	Targetted	Specialist	Notes
Little Stars (Barnardos)		X		New service
Residential Short Breaks (Barnardos)			X	Existing service
Indigo Saturday Club (Barnardos)		X		Existing service
Befriending (Barnardos)		X		

*Definitions of Levels of Support

Universal	Targetted	Specialist
Activities that are routinely available for all children and young people and can be accessed without a prior assessment.	Activities for children and young people who need additional support or who would not be able to access universal activities without support. A prior assessment may be required.	Activities provided specifically for children and young people with specialist or complex needs which cannot be met through universal or targeted activities. Evidence of need or a referral may be required.

Name of overarching service	Notes			
Churchfields Language Facility				
Name of activities available	Universal	Targetted	Specialist	Notes
Language Facility support			X	
Outreach service		X		

[Click here to go to Part 2](#)