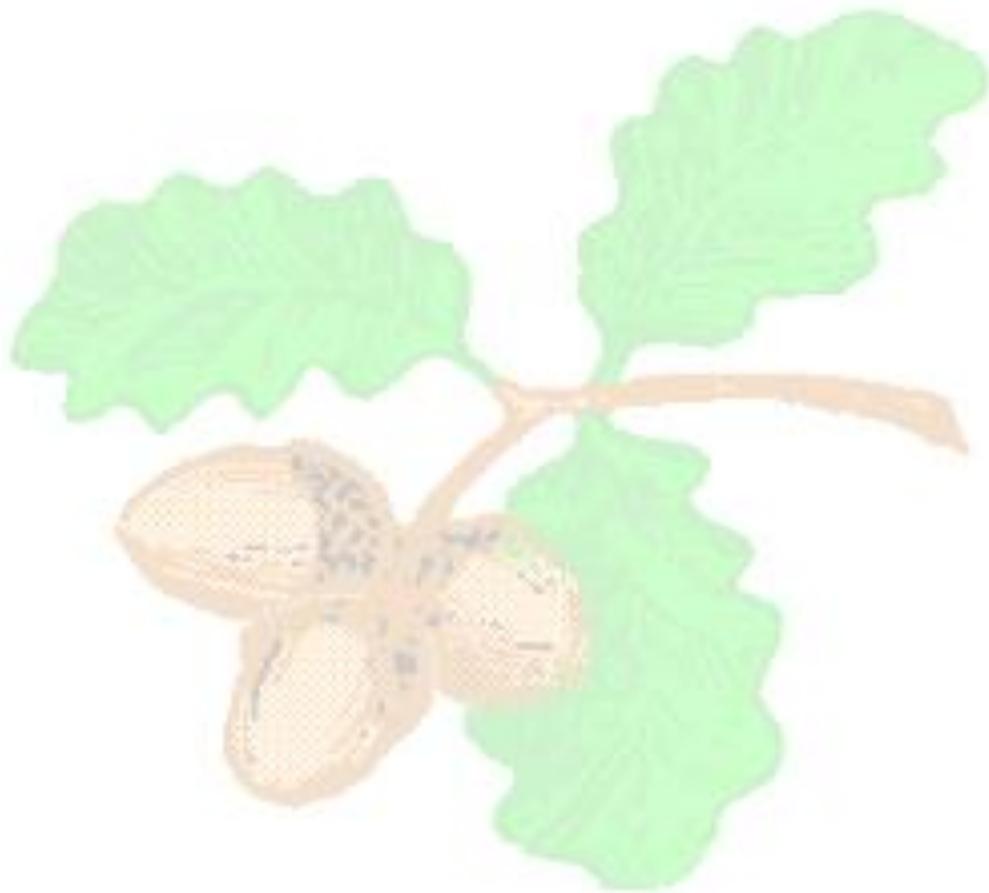


**CHURCHFIELDS INFANTS' SCHOOL,
NURSERY UNIT
& LANGUAGE FACILITY**



CHARGING & REMISSIONS POLICY

2015

CHARGING & REMISSIONS POLICY

Charging Policy

The Charging Policy has been approved in accordance with section 457 of the Education Act, 1996.

Voluntary Contributions

- Where the school cannot levy charges in respect of day school trips or other activities, and it is not possible to make these additional activities within the resources ordinarily available to the school, the school may request or invite parents to make a contribution towards the costs. The activities will usually involve a day trip outside school premises for each year group, and a workshop or performance provided by specialist companies from the private sector, but held in school, and charges for ingredients used in food technology activities by pupils in the Foundation Stage. An annual charge of £30.00 per child will be requested on entry to the year group.
- In the Nursery Unit, where a parent wishes a child to take part in snack time, local trips, and theatre group activities there will be an annual charge of approximately £15.00 per child.
- Where a parent wishes a child to have a drink of milk before playtime there will be a termly charge of approximately £20.00 per child.

Pupils will not be treated differently according to whether or not their parents have made any contribution in response to the request or invitation. Parents may pay by instalments if they prefer.

Music Tuition

- Although the law states that all education provided during school hours must be free, music lessons are an exception to this rule. Charges may only be made if the teaching is not an essential part of either the national Curriculum or a public examination syllabus being followed by the pupils, or the first access to the Key Stage 2 Instrumental and Vocal Tuition Programme (Wider Opportunities). Where a parent wishes their child to take part in music lessons there will be an annual charge which is currently (i.e. 15/16 academic year) £89.56 per child. This charge is subject to change according to the number of children taking part and the amount charged by Redbridge Music Service

Remissions Policy

The Headteacher, Finance committee or Governing Body

- may remit in full or part charges in respect of a pupil, if it feels it is reasonable in the circumstances;
- may decide not to levy charges in respect of a particular activity, if it feels it is reasonable in the circumstances.

This policy was approved by the Governing Body in May 2015.

The policy is reviewed annually.